

## CYNWYL ELFED COMMUNITY COUNCIL - ANNUAL MEETING

Held on Monday 18.05.2026 at 7.00 p.m.

**PRESENT:** Cllr.Amy Evans (Chair.), Cllr Demle Phillips, Cllr. Elfed Davies, Cllr. Bryan Davies, Cllr. Aled Jones, Cllr. Julian Evans and Cllr. Robin Bowen.

**Clerk:** Enid Davies

**Translator:** Hefin Jones

**APOLOGIES:** Cllr. Eifion Jones

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| <b>1</b>  | <p><b><u>To approve the minutes of the Annual Meeting held on 19 May 2025</u></b><br/>It was resolved that the minutes of the Annual Meeting held on 19.05.2025 were approved and signed by the Chair. Proposed by Cllr. Bryan Davies and seconded by Cllr. Delme Phillips.</p>  |
| <b>2</b>  | <p><b><u>Matters arising from the minutes</u></b><br/>Nil</p>  |
| <b>3</b>  | <p><b><u>Nominate Chairman for the year 2026-2027</u></b><br/>There was one nomination, Cllr. Amy Evans, Proposed by Cllr. E. Davies, Seconded by Cllr. B.Davies. Cllr. J.E. mentioned that previously the office of Chair. was rotated annually to ensure that a person was not left in office indefinitely. Cllr. Amy Evans agreed to accept on the premise that all decisions taken by the Council are promptly implemented by staff without unnecessary delays, ensuring transparency, accountability and efficiency. Following a majority vote it was resolved that Cllr Amy Evans is appointed as the Chair. of Cynwyl Elfed Community Council for the year 2026/27.</p> |
| <b>4</b>  | <p><b><u>Nominate Vice-Chairman for the year 2026-2027</u></b><br/>There was one nomination, Cllr. Delme Phillips was proposed by Cllr.B.Davies and Seconded by Cllr. A. Jones. It was resolved that Delme Phillips is appointed as Vice-chairman for the year 2026/27.</p>  |
| <b>5.</b> | <p><b><u>Nominate Members to special committees -</u></b> The Council decided that the council is represented on special committees as follows:</p>  |
| <b>a.</b> | <b><u>Senior Citizens committee -</u></b> Cllr.Julian Evans  |
| <b>b.</b> | <b><u>Governing Body of the Federation of Cynwyl Elfed and Llanpumsaint Schools -</u></b><br>Cllr. Delme Phillips  |
| <b>c.</b> | <b><u>One Voice Wales Area Committee-</u></b> Cllr. Amy Evans (Chair.) and Cllr. Bryan Davies  |
| <b>d.</b> | <b><u>County Forum One Voice Wales -</u></b> Cllr. Amy Evans and Cllr. Bryan Davies.   |
| <b>e.</b> | <b><u>Cynwyl Elfed Hall Committee -</u></b>  |
| <b>f.</b> | <b><u>Cae Chwarae Bro Elfed Playing Field -</u></b> Cllr. Robin Bowen, Cllr. Julian Evans and Cllr. Amy Evans.   |
| <b>g.</b> | <b><u>Cynwyl Elfed United Charity -</u></b> Cllr. Eifion Jones, Cllr Delme Phillips and Cllr. Robin Bowen.   |

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| <p>6 a.</p> <p>b.</p> <p>c.</p> <p>d.</p> | <p><b>Discuss and approve the Balance Sheet for the Year 2026/2027</b><br/>It was resolved to appoint H Doody of Bevan&amp;Buckland Accountants as the Internal Auditor for the year 2026/27. Cost of Internal Audit 2026/27 £340 +VAT.</p> <p><b>Standing Orders</b> - The Council decided to adopt Model Standing Orders 2023 (Wales) for Cynwyl Elfed Community Council for the year 2026/27</p> <p><b>Financial Regulations Document</b> - .The Community Council decided to adopt the model Financial Regulations(2025) document, for the year 2026/2027 .</p> <p><b>Financial and Management Risk Assessment</b> - The Clerk has carried out a Financial and Management Risk Assessment for 2026/27. The main financial risk identified continues to be the Public Conveniences even though by the end of 2025/26 invoices had fallen into a regular pattern the public convenience block at Cynwyl Elfed presents a major financial liability. Operational costs, utility spikes, consumables and cleaning are ongoing. The operator (the Council) is liable for statutory compliance and Health &amp; Safety. The Council approved the Financial and Management Risk Assessment for 2026/27.</p> |
| <p>7</p>                                  | <p><b>Clerk's Salary</b><br/>The Council decided to appoint Enid Davies as Clerk and Responsible Officer for the year 2026/27 until such time as a new clerk is appointed.<br/>'The Clerk was asked to leave the room while the council discussed her annual wage review. It stated in the Minutes of the Previous year AGM that the Clerk's wage would be set at £13.50/hour for the year 2025-2026. The Chair did some calculations on the monthly Wage payments to the Clerk and discovered that there was a significant shortfall in the sum paid to her.<br/>It was agreed that the Clerk would be paid the shortfall in full, and the wage then would continue at £13.50 going forward into this financial year.<br/>The Clerk was asked to bring forward the wage calculations to cover the previous financial year to the next Council meeting, where it would be checked by the councilors, and the outstanding figure would be agreed and paid directly to the Clerk.'</p>   |
| <p>8</p>                                  | <p><b>Dates of future Meetings</b><br/>The Council decided unanimously that future meetings should continue to be held at 7.30 p.m. on the third Monday of each month . The Council does not meet in August. The Council is to decide at the November meeting whether or not to meet during December. The Clerk is to contact the Chair. and the Vice-Chair. if any urgent matters arise.</p>  |
| <p>9</p>                                  | <p><b>Any Other Business</b><br/>Cllr. E. Davies propped that the Council extend gratitude to Mr. Hefin Jones for the professional translation service he provides. The Council unanimously i agreed.</p>  |

**The meeting came to an end at 8.20 p.m. The next Annual Meeting of the Council is to be held on 17.05.2027 at 7:00 p.m.**

**Signed.....**

**Date.....**