

CYNGOR CYMUNED CYNWYL ELFED COMMUNITY COUNCIL

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PUBLIC CONVENIENCES COMMITTEE

Minutes of the meeting held 14.05.24 8:00 p.m. at Cynwyl Elfed Hall.

Present were :

Councillors Elfed Davies, Julian Evans, Robin Bowen and Eifion Jones

Clerk: Enid Davies

Apologies Received : County Councillor Bryan Davies.

- 1. Cleaning Operative** - Jim Welch has resigned from his post and the County Council has arranged for their Cleaning Operative to do the work. The Clerk has not received the Service Agreement as promised by Chris Evans of Carmarthenshire County Council. Cleaning op. attends the toilets 5 days per week Monday to Friday. Cllr. Robin Bowen told the meeting that the Cleaning op. was there one Saturday. Cllr. Robin Bowen told the meeting that he is no longer able to carry out the weekend duties which he has been doing voluntarily since the decision (m. April 2023) to open the toilets 24 hours a day, seven days per week.
- 2. Electricity bill** - The bill received for April has increased significantly - not all of the paperwork with clerk at the meeting. Clerk instructed to establish the cause of the increase.
- 3. Local Authority Works** - Store Doors - have not been repaired as arranged on 17/11/23. Clerk to contact the County Council as a matter of urgency. The condition of the doors are so poor that they cannot be opened because there is a risk that they would fall. Councillors are unable to access the basement to check the condition of the stores.
- 4. Graffiti damage and Fire Service Incident:** It was decided that the painting of the wall of the cubicle (room) where the damage was done needs to be done professionally. There is also the matter of the door which was damaged when the fire service had to tamper with the lock to let a member of the public out. It was decided to make an insurance claim. Clerk asked for instructions to obtain three quotes, she was instructed to wait for the response from the Insurance Company who may send their assessors out.
- 5. Lease** - There is some confusion regarding the meaning of section 12 of the lease. Clerk is to contact the County Council for clarity.
- 6. Budget** - All bills have been paid up to date. The cost of the cleaning operative for 2022/2023 £3,088.02 including V.A.T. was received from Carmarthen County Council and paid in March 2024. The Council has not received an invoice in respect of the year 2023/2024.
- 7. Keys** - The missing set of keys have been located. Key holders are: Supervisor and Cleaning Operative Carmarthenshire County Council. For the Community Council Cllr. Elfed Davies and Cllr Robin Bowen. Any key holder changes must be receipted and confirmed by e-mail to the previous custodian and a copy of the receipt sent by way of confirmation to the Clerk on the day of the change.

The meeting was concluded at 8:15 p.m.