MEETING
CYNWYL ELFED COMMUNITY COUNCIL
AT: Cynwyl Elfed Community Hall
On: Monday 16.11.2026 at 7:30 p.m.

AGENDA

Item of Business -	**time: Minutes**
Apologies	
1. Declarations of interest.	5
2.Confirm that the Minutes of the last meeting 19.10.2026 are correct.	5
3. Matters to Report • Highway Matters - to be discussed under Highway Matters. • Public Convenience - to be discussed under Reports from sub-committees. • Hermon Noticeboard - update • Appointment of New Clerk.	15
4. Correspondence *Copies of relevant correspondence received is circulated to members via e-mail* • Carmarthenshire County Council - Christmas Toy Appeal 2026 • Carmarthenshire County Council - Consultation on Draft Supplementary Planning Guidance.	10
5.Planning	5
6. Payments and Accounts. **Payments** • Maria Thomas November 2026 - £230.00 • ME Davies Clerk's salary. 09/26 £324.00 • EDF Electricity 01.10.26-31.10.26 £ 34.61 leaving a balance of *£ 68.23 credit* on the account. • • **Receipts** • £0 **REVIEW - RECONCILIATION OF RECEIPTS AND PAYMENTS the accounts and sign to verify this has been done on (a) *balance sheet* and (b) *bank statements*.** Chair or Vice Chair to review the accounts and sign statements to confirm that this has been done.	15
7. Highway Matters • Highways - Any matters/updates to report.- • • **Highway Matters to be Reported.** *Required: (1.) Grid Reference/PostCode / Road Identification Number.* *(2.)Location address / identifiable landmark. (3.) The problem.* *In order for the correct information to be transferred to the Highways Dept.*	30

8. Reports from sub-committees — Public Conveniences - Cynwyl Elfed Playing Fields- Any Updates. Canolfan Cymdeithasol Cynwyl Elfed Hall -	10
9. Training - **Training plan is to be reviewed every 3 months. Councillors to check One Voice Wales website or the Training Dates circulated for courses and let the Clerk know prior to the meeting which courses they would like to attend.	10
10. Any other matter. • Adoption of Retention and Disposal of Documents Policy - (SLCC Model Policy 2026 adapted) . • Staffing Matters: To consider and approve the remuneration and terms of employment for the newly appointed Clerk.	10
`**11. Date and time of next meeting** **Monthly Meeting - December 2026 meeting to be decided.**	
	2.0

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